

## **CIVIL SERVICE COMMISSION MINUTES**

**May 9, 2003**

A special meeting of the Civil Service Commission was held at 2:30 p.m., in Room 400B at the County Administration Building, 1600 Pacific Highway, San Diego, California.

Present were:

Barry I. Newman  
Sigrid Pate  
Marc Sandstrom  
Gordon Austin  
A.Y. Casillas

Comprising a quorum of the Commission

Support Staff Present:

Larry Cook, Executive Officer  
Ralph Shadwell, Senior Deputy County Counsel  
  
Selinda Hurtado-Miller, reporting

# MINUTES OF THE SPECIAL MEETING

## COUNTY OF SAN DIEGO CIVIL SERVICE COMMISSION MAY 9, 2003, 2:30 P.M.

County Administration Center, Room 400B  
1600 Pacific Highway, San Diego, California 92101

### AGENDA

NOTE: Five total minutes will be allocated for input on Agenda items unless additional time is requested at the outset and the President of the Commission approves it.

#### OPEN SESSION

1. Discussion of budget reductions requested by the General Managers.

William J. Kelly, Chief Financial Officer, and Tracy Sandoval, FGG Group Finance Director, attended this Special Meeting to answer questions presented by the Commission regarding the proposed budget reduction and related issues.

Ralph Shadwell, Sr. Deputy County Counsel was asked to opine as to the appropriateness and legality of utilizing a part-time Executive Officer. Mr. Shadwell stated that it was legal for the position to be occupied by a part-time EO, in conjunction with an Executive Officer who volunteers his/her time. Commissioner Sandstrom added that utilization and duration of such part-time/volunteer EO lies within the discretion of the Civil Service Commission, to which Mr. Shadwell agreed.

Commissioner Newman stated that however legal, it is at odds with the CAO's policy regarding re-hired retiree status (120 day workers), and that the Commission should maintain a high standard regarding the CAO's policy. Commissioner Sandstrom added that the Commission falls under a different section of the Charter, therefore, such policy does not govern the Commission's actions.

President Newman suggested that a subcommittee be formed in order to delve into a more detailed analysis of the Commission's budget and status.

**Motion by Newman to appoint a subcommittee of two Commissioners to meet with Tracy Sandoval and Todd Adams, Commission Analyst I. Seconded by Pate.**

Amended Motion by Sandstrom to include Larry Cook, Executive Officer to be present at the subcommittee meeting. Seconded by Pate. Carried.

Commissioners Sandstrom and Casillas appointed.

Subsequent to the above motion, President Newman presented a second suggestion. He requested that all Commission financial documents including Quarterly Reports submitted by staff to management be disseminated to all Commissioners.

Motion by Newman to direct Commission staff to provide all Commissioners with Quarterly Reports and other financial documents submitted to management. Seconded by Pate.

Amended Motion by Sandstrom to direct Commission Staff to provide Quarterly Reports, only, to the Commission. Seconded by Pate. Carried.

AYES:	Newman, Pate, Sandstrom, Casillas
NOES:	Austin
ABSTENTIONS:	None

#### CLOSED SESSION

A. Public Employment, Public Employee Performance Evaluation, Public Employee Dismissal. Title of positions: Executive Officer, Commission Analyst II, Commission Analyst I and Commission Secretary.

Closed Session was not conducted.

NEXT MEETING OF THE CIVIL SERVICE COMMISSION WILL BE MAY 21, 2003.